

# Peoria County Soil and Water Conservation District Meeting

## November Minutes

### Call to order

Chairman Jerry Wyatt called the November meeting of the Peoria County SWCD to order at 8:30 a.m. on November 15, 2022. The meeting was held at the USDA Service Center Conference Room.

### Attendance (P=Present, A=Absent)

<u>STAFF</u>		<u>DIRECTORS</u>		<u>ASSOCIATE DIRECTORS</u>	
Jeremy Beck	P	Jerry Wyatt	P	Ron Gilles	A
Josh Joseph	P	Ted Gilles	A	Anita Lorance	P
Karla Smith	P	Chuck Schafer	P	Marty Behrends	P
Dan Sahn	P	Troy Wagenbach	P	Charles Rice	P
Wilson Yingling	P	Dave Wagner	P	Arlan Janssen	P
				Betty Gorman	A

### Approval of Agenda

The Board reviewed the agenda for the November meeting, Dave Wagner moved to approve the agenda, Chuck Schafer seconded. Motion passed.

### Approval of Minutes

The Board reviewed the minutes from the September meeting. Dave Wagner moved to approve the minutes. Chuck Schafer seconded. Motion passed.

### Approval of the Financial Report

The Board reviewed the financial report for September. Chuck Schafer made the motion to approve the financial report from September. Dave Wagner seconded. Motion passed. The Board reviewed the financial report for October. Dave Wagner made the motion to approve the financial report for October. Chuck Schafer seconded. Motion passed.

### Staff Reports

Karla reported that she takes care of the monthly bills, taxes, payroll, reconciling the bank statements. She provides admin assistance for Jeremy and turned in papers for Admin agreement and CRP agreement. She aids with the IDOA by administering their funds for training and streambank funds. She turns in the quarterly paperwork for IDOA as needed. The website gets updated, and she continues to work on recons. She got Direct Deposits for payroll set up. The district is now able to take credit cards for sales. Karla and Vicki worked on the landscaping outside to get ready for winter. She has met with Nicole Miller, the NRCS Program Coordinator, attended a regional meeting and an employee board meeting. Josh and Karla also worked fish pick-up day. Josh has been working in the field getting our CPP projects laid out and ready for construction, he has attended pre-construction meetings for Swords, Beecher, Duley. The Gehrig job has been designed and the designs were sent to Austin Ramirez in hopes of increasing his JAA. Josh has been presenting to the AITC Classrooms. He worked at

the Career Sparks Event, has done some CREP monitoring. Attended webinars. He also finished the snow removal contract. Jeremy passed around a year end handout talking about the different programs and how they are benefitting our District Group. He also gave a staffing update for the calendar year 2022. Dan has been taking applications for EQIP and CSP. He is busy with construction season going on, surveying, designing and preconstruction meetings. Wilson is working on CSP and EQIP applications. Wilson has been helping Josh with surveying. He has been working on CSP Modifications, also.

### **Conservation Application**

**EQIP, CSP, CRP, CREP:** EQIP is opening unfunded applications and will be picking up single practice applications. CRP has a new program called SAFE: Safe Acres For Wildlife. Money allocated is available to the whole state. There is a 10 Acre minimum with this program.

### **Update Watersheds Watershed Survey:**

### **Partners for conservation**

**Project Update:**

**Payment Approval:**

**Project Approval:**

**Cost Share Prioritization:** Ted and Ron Gilles would like to amend their previous application to include a second tract with 16 acres. This would be a second line item for Ted Gilles. Acres are about the same. Dave Wagner made the motion to amend Ted Gilles application for CPP to include 2 tracts. Troy Wagenbach seconded. Motion Passed.

### **New Business**

**Annual Meeting:** February 18, 2023, at 8:00 AM. Karla will have tickets ready at the December Meeting. Petition to hold an Annual Meeting was passed around for Directors to sign. Chuck Schafer was asked if he wanted to run again, he said "yes". Chuck was given papers to sign to have his name on the ballot. Someone will need to talk to Ted about running again. Conservation Winner: Tabled until December meeting.

**Tax Levy:** The Board reviewed the district's ability to file a tax levy to cover liability expenses which has been authorized by the Illinois Statute. After discussion, Dave Wagner made the motion to renew the filing for the tax levy, Chuck Schafer seconded. Motion passed.

**Winter Training:** Being held December 6 & 7 at the Northfield Inn in Springfield. Troy Wagenbach made the motion to allow Josh and Karla to attend Winter Training. Dave Wagner seconded. Motion passed.

**NACD Dues:** Dave Wagner made the motion to send in \$101 to be a bronze sponsor for NACD. Troy Wagenbach seconded. Motion passed.

**Friday, November 25:** Dave Wagner made the motion to give Friday, November 25 as a day off for Josh and Karla. Troy Wagenbach seconded. Motion passed.

**Miscellaneous: Brimfield Fire Department Donation:** Chuck Schafer made the motion to make a \$50 donation to the Brimfield Fire Department. Troy Wagenbach seconded. Motion passed.

### **Old Business.**

**Fish Sale:** Total sale of \$10,111.50. Eight deliveries, 36 pick-up customers. A lot of grass carp was sold. Pick-up was over by 9:00 am. Profit of \$2,563.25. We do know that the price of deliveries will be going up in the spring. Unsure at this time what that will be.

**Miscellaneous:**

### **Building**

**Snow Removal:** Josh has been in contact with Gavin, our representative from Tovar. We were only able to get a 1-year contract for snow removal. Dave Wagner made the motion to approve the contract. Chuck Schafer seconded. Motion passed. Josh will send the contract in.

**Miscellaneous:**

### **Operations**

**Time sheets and mileage reports:** Signed by the Chairman.

**Correspondence:**

### **Legislative Updates**

**State and Federal:**

### **Communications**

**AISWCD:**

**NACD:**

**BLWR:**

### **Strategic Planning**

**Client Service Plan update:** none

**Volunteer Hours:**

**Next Meeting** –The next meeting is planned for Tuesday, December 13, 2022, at 8:30 AM

**Adjournment-** Meeting adjourned at 9:26 am by Troy Wagenbach. Seconded by Dave Wagner. Motion passed.

Respectfully submitted by:

Karla Smith

**Approved By:**

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Chuck Schafer, Secretary PCSWCD